12th Grade **Teacher Checklist** **2018-19**																
Student Handbook Review																
Goal Writing Worksheet																
Current Transcript																
Personal Statement																
Writing Assessment I																
Fall Student-Led Conference																
Best Works 1																
Post-Secondary Checklist																
Asking for Letter of Rec Wkst																
Trimester 1 Pass/Fail																
Centralia College Application																
Best Works 2																
Personal Citizenship Sample																
High School & Beyond Plan																
Job Application 2																
Research Paper																
Updated Resume																
Revised Cover Letter																
Writing Assessment II																
Trimester 2 Pass/Fail																
Clubs & Activities Record																
Student Led Conference																
Comm Serv (10 Hrs) Due 4/1																
Mock Job Practice Questions																
Mock Job Interview																
Organization & Neatness																
Trimester 3 Pass/Fail																