

Toledo School District

Maintenance & Operations Report

September 2018

The Refrigeration unit install for the kitchen walk-in at the high school was completed Aug 28th. The old unit ran on a different voltage so the install took longer than anticipated as it required a transformer, but the project was complete prior to school start-up.

The bus lane is in at TES, and it was finished on August 28th as well, it has been working well and is a safer route for the students riding the bus.

The new TES boilers are running well, and all start-up issues have been resolved.

We re-implemented the maintenance request form, which is linked on the school website. Using this form will make it so we can track:

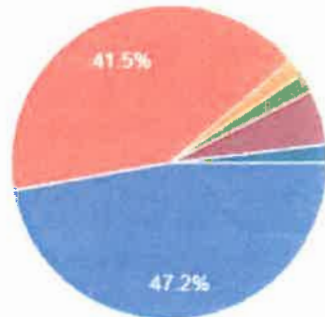
1. The number of requests per school/location
2. The types of requests (i.e. plumbing, electrical etc.)
3. The urgency of the request

We have also added an email line to the form so that we can easily follow up with questions or to relay the status of the request.

Toledo Maintenance Request Report - Sept 1st thru Sept 19th

Choose TSD Location

09/20/2019



- Toledo High School
- Toledo Middle School
- Toledo Elementary School
- Cowlitz Prairie Academy
- TSD Softball Complex
- TSD Bus Garage
- Other TSD Area

TES = 1.9%

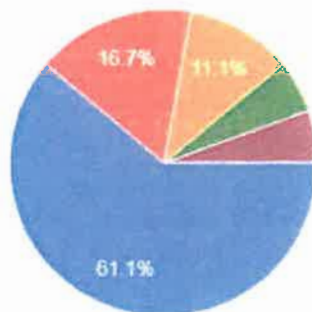
CPA = 1.9%

Softball Complex = 5.7%

Bus Garage = 1.9%

Job Type

09/20/2019



- General
- Electrical
- Plumbing
- Mechanical
- Grounds

Mechanical = 5.6%

Grounds = 5.6%

